

## NOVE MESTO NA MORAVE (CZE)

### Program

Date	Competition	TCM	Other
Friday 17/1/2020		TBC Office Area Building (Meeting Room)	17:30 Bib Ceremony Top 3 Ladies + Men
Saturday 18/1/2020	09:45 10 km Women C 11:15 15 km Men C	TBC Office Area Building (Meeting Room)	Prize giving ceremony after the race
Sunday 19/1/2020	11:10 10 km Ladies F Pursuit 13:00 15 km Men F Pursuit		Prize giving ceremony after the race

### Contacts

Position	Name	Phone	Email
General Secretary	Jan Skříčka	+420 734 795 582	jan.skricka@vysocina-arena.cz
Accommodation	Barbora Tomešová	+420 733 119 041	barbora.tomesova@vysocina-arena.cz
Transportation	Vlastimil Jakeš	+420 602 137 078	transport@vysocina-arena.cz
Finances	Barbora Tomešová	+420 733 119 041	barbora.tomesova@vysocina-arena.cz
Sport	Josef Gabriel	+420 775 994 290	josef.gabriel@vysocina-arena.cz
Wax Cabins	Vlastimil Jakeš	+420 602 137 078	vlastimil.jakes@vysocina-arena.cz
Truck driving permissions	Vlastimil Jakeš	+420 602 137 078	vlastimil.jakes@vysocina-arena.cz
Medical Service	Libor Macek		macekdr@centrum.cz

## Offices and their opening times

Office	Location	Opening times
Race office	Vysočina Arena - Office Area building	Mo - Fri 09:00 - 18:00 Sat - Sun 08:00 - 18:00
Transportation	Vysočina Arena - Accreditation building	Mo - Sun 09:00 - 18:00
Finances	Vysočina Arena - Office Area building	Mo - Sun 09:00 - 18:00
OC Office	Vysočina Arena - Office Area building	Mo - Sun 09:00 - 18:00

## Logistical information

### Accommodation (World Cup Rules Art. 13)

- Booking according the FIS Rules via FIS Online registration system
- Sufficient amount of high-standard hotels in different price categories in the proximity of the venue have been pre-booked by the OC. Teams shall contact the OC about offers following accommodation (full board included) at [barbora.tomesova@vysocina-arena.cz](mailto:barbora.tomesova@vysocina-arena.cz)
- Price for additional accommodation outside of the quota: on request
- Price for additional single rooms outside of the quota: on request

### Transport (World Cup Rules Art. 11)

- Official airport: **Prague**
- The organizing committee will arrange transportation between the airport and the hotels. 1 transport (from and to the airport) free of charge. Price for additional transport:  
Minibus up to 5 persons = EUR 250.00  
Minibus up to 13 persons = EUR 450.00  
Bus 14 - 40 persons = EUR 700.00

Other destinations possible, prices on request.

- Information to the Shuttle service
  - hotels <=> venue): Shuttle service for teams will be provided from Monday to Sunday. Details on timetable will be sent to teams two weeks before the event.

### Reimbursement (World Cup Rules Art. 10 and 13)

- Accommodation costs: Teams will pay directly in their hotels. Costs for red group and national team quota athletes will be covered by the OC directly to the hotels.
- Carrying costs/Reimbursement:
  - Expenses sheets will be received in Competition Office during the race week or by e-mail: Payments will be done by bank transfer.

### Prize money payment (World Cup Rules Art. 8)

- Due to data protection rules the data's from the athletes have to be given directly to: barбора.tomesova@vysocina-arena.cz
- Prize money form is available on FIS Website under: [https://assets.fis-ski.com/image/upload/v1570630619/fis-prod/assets/Bank\\_Transfer\\_Form\\_incl.\\_Contacts.pdf](https://assets.fis-ski.com/image/upload/v1570630619/fis-prod/assets/Bank_Transfer_Form_incl._Contacts.pdf)

### Income tax information for prize money:

- Income tax of European citizen is 15%
- Income tax of non-European citizen is 15% (USA 0 %)

### Waxing facilities (World Cup Rules Art. 14)

- Wax cabins : available from Monday, 13th of January, 09:00 until Sunday, 19th of January, 18:00
- Waxing trucks : teams arriving with trucks have to inform the OC before 15/10/2019
- The keys to the cabins are available in the Competition Office. The deposit is 100 €/team. Keys need to be returned to the Competition Office on the day of departure.

### Team Catering

- Team Catering facilities are open Wednesday to Sunday
  - Wednesday 15/01/2020 08:00 - 17:00
  - Thursday 16/01/2020 08:00 - 17:00
  - Friday 17/01/2020 08:00 - 17:00
  - Saturday 18/01/2020 08:00 - 17:00
  - Sunday 19/01/2020 08:00 - 17:00
- Do not forget to sign up on the google doc for the lunch [https://docs.google.com/spreadsheets/d/13wm5JU7RzwrUonl8AciSFEKdq4H7OTUKGDm\\_EnQLVfo/edit?usp=sharing](https://docs.google.com/spreadsheets/d/13wm5JU7RzwrUonl8AciSFEKdq4H7OTUKGDm_EnQLVfo/edit?usp=sharing)
- Costs for lunch service is 10 EUR per person per day if you haven't ordered and paid full board via the Organizing Committee

### Medical Service

- In case you have an emergency you can call the following number 155
- Event doctor: MUDr. Libor Macek, mobile: +420 603 853 108
- **Ambulance room for athletes and teams**
  - Ambulance room for athletes and teams is located inside the team area – on the 1st floor of the permanent Wax cabins (will be signposted).

Only emergency service and first-aid treatment of injuries will be provided by event doctors!

- Opening hours (Medical Office in Venue)
  - Tuesday - Sunday 08.00 – 16.00

- **Medicaments a pharmacy**

- Medicaments and other medical equipment may be bought in the nearest pharmacy in the area of the hospital in Nové Město na Moravě in the distance of 1.5km away from the competition venue.

### **Regulations of radio equipment/Radio Frequencies:**

- Radio equipment can only be operated in the Czech Republic, if two elementary requirements are met:
  - The equipment shall use the designated frequencies under the conditions set out in the individual or general authorisation.,
  - The conformity of the equipment with regard to the European regulation has been assessed.

Full information about using of radio frequencies in the Czech Republic to be found on the website of the Czech Telecommunication Office:

<https://www.ctu.eu/recommendation-end-users>

### **Regulations of Visa:**

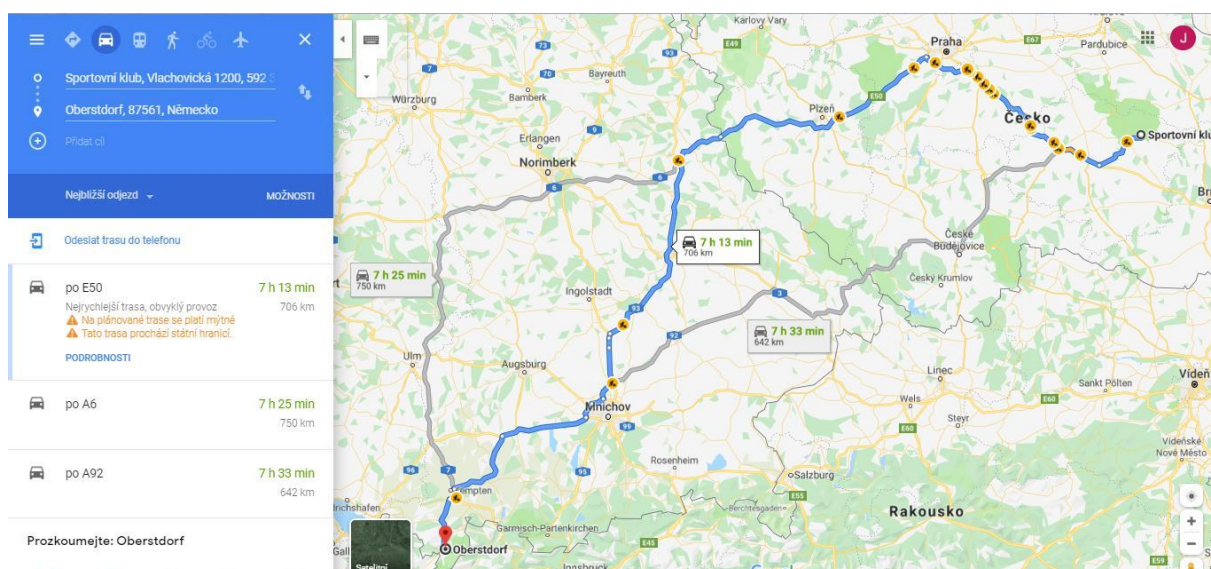
- Remember that citizens of some countries will need a visa for visiting the Czech Republic. Please check with your embassy if you need a visa for the Czech Republic. For an official letter of invitation, please send a request to [sekretariat@vysocina-arena.cz](mailto:sekretariat@vysocina-arena.cz)

### **Special permissions for truck driving (Sunday- and night, other days with special regulations)**

- Teams must give information when they will arrive to stadium and parking area. Send messages by email to [transport@vysocina-arena.cz](mailto:transport@vysocina-arena.cz)
- Vehicles with weight over 7.5 tonnes, and also vehicles over 3.5 tonnes with an attached trailer are prohibited to drive on Czech major roads and highways on Sundays from 13:00 – 22:00. Possible special permissions need to be obtained directly from the Czech Ministry of Transport.

### **Special advices for the route and roads**

The major highway D1 is under reconstruction. Count on possible delays due to traffic jams.



## Maps and Courses

Race	Course	Length
Saturday	5 km	10 km C w / 15 km C m
Sunday (Pursuit)	3.30 km	10 km F w
	3.75 km	15 km F m