

# COVID-19 HEALTH & SAFETY PROTOCOLS

Ski-Club Willingen guidelines and instructions

created in cooperation with the

DSV (German Ski Association) and the FIS (International Ski Federation)



# COVID19 HEALTH & SAFETY PROTOCOLS

The following concepts have been developed by the Organizing Committee for the Ski Jumping World Cup in Willingen in close cooperation with the German Ski Federation (DSV), the agency APA, the regional health department and the local health authorities (District of Waldeck Frankenberg) and the office of the Mayor of the municipality of Willingen (Upland).

As of this date, the concept guidelines are as follows:

- Limit as much physical contact and interaction as possible by establishing and separating hygienic areas.
- A restricted "Sport" area with very strict health and safety protocols.
- Adhere to physical distancing protocols and protective measures wherever you go.
- Wearing a mask is required at all times, both indoors and outdoors.
- A strategy of using tests for the organizing committee, sport and media.



# HYGIENIC BUBBLES

## Organization

- Organization
- Volunteers
- Inrun
- Hill preparation skiing crew
- Outrun
- Distance control
- Medical team
- Etc.

Limited interaction with the SPORT bubble  
Face mask required

## Sport

- Athletes
- Team staff
- FIS/DSV staff
- ST Sportservice

Regulated and supervised interaction with the other bubbles  
Face mask required

## Media

- Photographers
- Journalists
- TV
- Commentators
- Radio
- TV Staff

Supervised interaction with the SPORT bubble  
Face mask required

# TESTING POLICY

For more information see testing procedure

- Strict compliance with the guidelines and recommendations of the Ministry of Health and the RKI's.
- Required COVID-19 tests prior to the event as part of the safety and hygiene concept to obtain accreditation.
- COVID-19 test not older than 48 hours before the start of the event for external helpers/employees of companies, etc. The negative test must be presented when collecting the accreditation in order to receive or use the accreditation.
- A daily completed and confirmed self-disclosure to use the accreditation.
- The organizing committee recommends that all people working at the event download the CORONA-WARN-APP and get a flu vaccination shot.
- For more details on the test guidelines of the event, please refer to the appendix.
- Medical protocol documents.

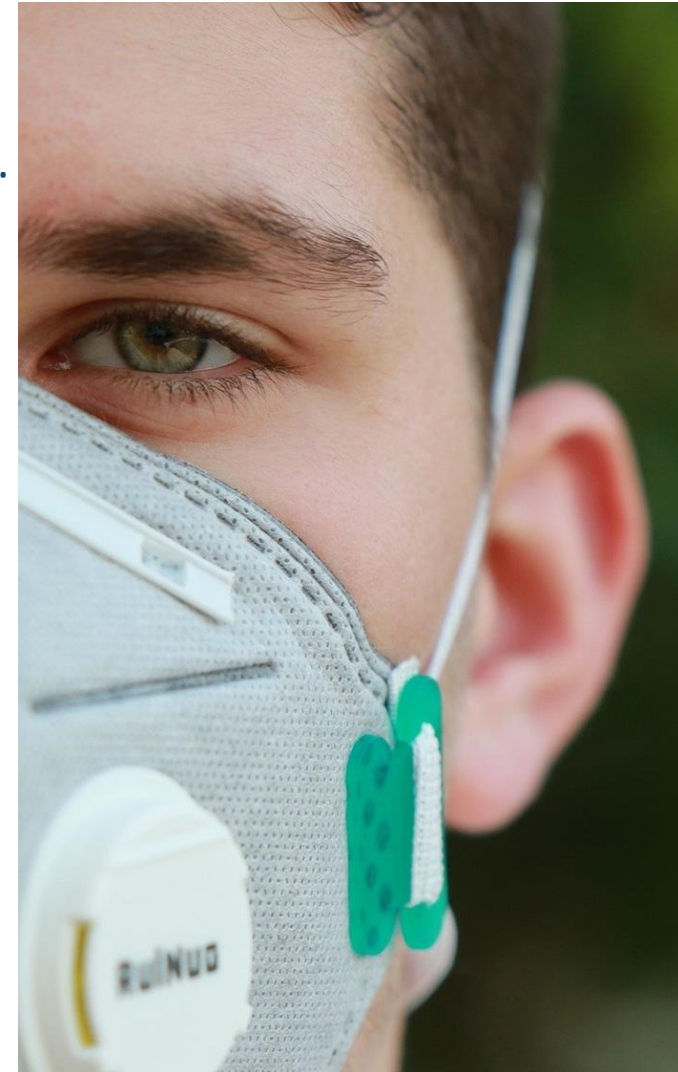


# Goals and basic principles:

Wearing a mask is required!

Frequently use hand sanitizer!

Medical/ doctor's certificates, confirming an exemption from the obligation to wear a mask will not be accepted.



# Goals and basic principles:

**Protect the health of participating athletes and all persons involved in the event!**



## **Distancing**

Always maintain proper physical distancing. Keep your distance when lining up.



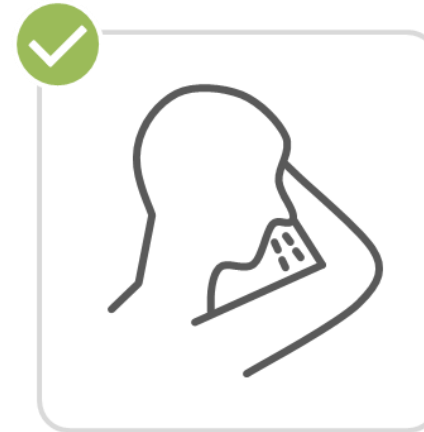
## **Wash hands thoroughly**

Wash your hands for 20 seconds. Soap and water are most effective. Use hand sanitizer if there is no soap or water.



## **Avoid shaking hands and contact**

Even if it seems rude or unfamiliar.



## **Cough and sneeze into handkerchief or crook of arm**

Dispose of paper handkerchiefs immediately after use AND then wash your hands.



## **Stay at home with cold symptoms, fever and cough**

Contact your GP by phone.

# Goals and basic principles:



Covid-19 test required to obtain accreditation.



Stay in your specified hygienic area only. No unplanned or unsafe external contacts.



**TRANSPARENCY:**  
Notify stadium physicians/ COVID officers of any symptom and report at-risk contacts.

# Hygienic bubbles

## Organization

Very limited interaction  
with each hygienic bubble  
Face mask required

## Sport

Regulated and  
supervised interaction  
with other bubbles  
Face mask required

## Media

Supervised interaction  
with SPORT bubble  
Face mask required



# Goals and basic principles:

Failure to comply with the health and safety protocols and rules presented in this document:

**WILL LEAD TO EXCLUSION FROM THE EVENT.**

The success of this concept depends on  
**HOW EACH INDIVIDUAL  
RESPONSIBLE PERSON ACTS AND HANDLES IT!**



# Goals and basic principles: by zone!

Team Area and Wax Cabin Area:

- All areas will be organized to limit the flow of people as much as possible.
- One-way streets with a specific direction for pedestrian traffic.
- We limit the number of people in each area (minimum of 4 m<sup>2</sup> per person).
- The use of these areas is limited to members of the competition.
- Volunteers are not allowed in any of these areas, only outside/ to reduce the scope to perform security / ID checks.



# Goals and basic principles: by zone!

Inrun & Exit Areas / Mixed-Zone: (map attached)

- All areas will be organized to limit the flow of people as much as possible.
- One-way streets with a specific direction for pedestrian traffic.
- We limit the number of people in each area (minimum of 4 m<sup>2</sup> per person).
- The use of these areas is limited to members of the competition.
- The athletes can change in the exit gate area.
- Wearing an FFP2/ KN95 mask without valve is mandatory here.
- A maximum of 12 athletes is allowed in the warm-up room
  - 11 ski jumpers + trial jumper. Wearing an FFP2/ KN95 mask without valve is mandatory here.



# Goals and basic principles: by zone!

Team Hospitality: (map attached)

- All areas will be organized to limit the flow of people as much as possible.
- Increased access control at the entrance "Sport" area.
- One-way streets with a specific direction for pedestrian traffic.
  - Entrance via lower official entrance on the first floor, exit exclusively via the door on the 1st floor.
- We limit the number of people in each area (minimum 4 m<sup>2</sup> per person).
- Use of this area limited to DSV/ FIS staff/ teams.
- Catering that strictly adheres to health and safety protocols.
- Offering individual portions and bottled beverages
- Hand sanitizer stations.
- Regular cleaning/ disinfection of all surfaces.



# Goals and basic principles: by zone!

## Lift Access and Shuttle:

- Wearing an FFP2/ KN 95 mask without valve is required when using the elevators and the shuttle service.
- Disinfection of the elevators and surfaces of the transport vehicles.
- After each shuttle ride, the vehicle must be completely ventilated and cleaned with hygienic wipes on handles, etc.
- Lift is exclusively reserved for the "Sport" area (Red Bubble).
- A maximum of six persons wearing FFP2/ KN 95 masks without a valve may share the cable car.
- Shuttle service strictly separates the individual members of the different bubbles.
  - NSA teams can only be transported as a group.
  - Always avoid overcrowded vehicles, one vehicle per team.



# Goals and basic principles: by zone!

## Accommodation & Meals:

- Teams staying on the same floor have access to hotel amenities via the stairs (avoid using elevators), try to separate teams from other hotel guests.
- Maintain an appropriate distance between two single beds. If possible, a separate and specific entrance for the team.
- An additional cleaning/ disinfection schedule prior to their arrival. Do not clean rooms when team members are present (avoid any contact with room cleaning staff).
- Provide isolation rooms if required.

1/...

# Goals and basic principles: by zone!

Accommodation & Meals:

.../2

## Rules for the use of common facilities (meeting rooms)

- Ensure that the team's dining area is separate from other hotel guests.
- Separate the teams from each other if possible.
- Prepare the dining areas in the dining room before the teams arrive.
- Enough water/ beverages already on each table.
- Use table service or a self-service system with meals already set out on plates.

# Goals and basic principles: by zone!

## Accreditation Areas:

- Teams (athletes and staff) and FIS staff pick up their accreditations at the accreditation desk in the lower level of the Visitor Center.
- This area is reserved for the "Sports" bubble. Only one person per team (team captain or head coach) may pick up accreditations.
- Anyone belonging to the blue "Organization" bubble must pick up their accreditation at the accreditation desk - lower level of the Visitor Center, lower entrance until 28.01.2021.
- Anyone belonging to the yellow "Media" bubble must pick up their accreditation from the Media Center in the Visitor Center (large auditorium).
- Hand sanitizer stations.
- One-way system for access, exit and passage.
- Regular disinfection of surfaces.





# Goals and basic principles: by zone!

## Radio Center

- Frequent disinfection of radios and associated talking equipment.
- A volunteer assigned to the radio will pick up and return the radio! (Devices remain in one hand – no transfer to third parties!)
- Entry with FFP2/ KN95 mask without valve only.
- Access for one person only.
- Hand sanitizer stations.
- Regular disinfection of surfaces.



# Goals and basic principles: by zone!

TV Compound:

- Access for TV only!!!
- The broadcaster independently creates its own hygiene concept.



# Goals and basic principles: by zone!

Entertainment:

- Cancelled!
- Stadium announcer, video wall and stadium TV as usual

# Goals and basic principles: by zone!

Spectators & VIP:

- max 3.000 Zuschauer pro Veranstaltungstag
- Die Public-Tickets sind p
- KeinVIP's oder Personen
- Die Einlasskontrollen für für alle Zuschauer sicher
  - Tickets berechtigen nur zur Veranstaltung auf dem Veranstaltungsgelände
  - Vor Ort erfolgt eine Überprüfung des Lichtbildausweis sowie dem Ticket.

**CANCELLED**

ne sichere Veranstaltung  
maßen ab:

ulars zum Eintritt auf das  
cken, am Morgen der  
ontrolle am

lie Vorlage eines amtlichen

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# Goals and basic principles: by zone!

Spectators & VIP:

.../2

- Besucherdaten mit Adresse
- 3 Sitztribünen mit insgesamt jeweils 1,5 Meter Abstand
- 2 Stehtribünen rechts und links der Stehplatzzonen. Die jeweils dem Ticket aufgedruckt. Kapazität begrenzt.



Sitzplatzgruppe, dann  
Zugangsgruppe.

abgesperrt in jeweils 20  
Zugangsgruppen und ist auf  
eine max. Personenanzahl

# Goals and basic principles: by zone!

## Race Office & Team Captains' Meeting:

- Race office in the functional building: An area exclusively reserved for “Sport”.
- TCM reserved for the organizing committee, FIS-Staff, doctors, racing secretary and technical staff, Swiss Timing, 1 representative per country and 1 ambulance representative.
- Access control at the entrance to the TCM. Location: Gutshof Itterbach, large conference room.
- Possible program changes will directly be available online after TCM (website [weltcup-willingen.de](http://weltcup-willingen.de)).



# Goals and basic principles: by zone!

## Media Center:

- Reorganized area to limit the number of people moving.
- One-way access regulation.
- We limit the number of people in each area (min. 4 m<sup>2</sup> per person).
- Access reserved only for the "Media" bubble.
- Limited number of journalists during the event in the "SUB Media" area of 25 people + 2 FIS staff members + 3 press team members.
- Wearing an FFP2/ KN 95 mask without valve is mandatory for all persons.
- Every 20 minutes quick ventilation by opening the garage door of the snow cat garage for 3 minutes!



# Goals and basic principles: by zone!

Judges Tower:

- Access limitation.
- Two jury rooms: one on the upper floor and one on the lower floor. For jury and SwissTiming.
- Hand sanitizer stations.
- Frequent disinfection of surfaces.
- Daily rapid tests for all people working at the judges tower.
- The warm-up room for the hill preparation skiing crew (max. 10 people) is located in the basement.





# Goals and basic principles: by zone!

## Athlete Presentation & Bib Distribution

- No athlete presentation.
- Bibs will be handed out to the team leaders (1 person per country) in front of the wax tent.
- No bib distribution in the Sport Area.
- No "Mixed Zone" in the upper "Sport" or "Coaches" area.
- Three boxes for interviews are created in the athlete's area. Individuals and camera staff interviewing ski jumpers and coaches there must complete a daily rapid test.



# Goals and basic principles: by zone!

Winners Photos / Official Award Ceremony:

- Distanced award ceremonies only in the outrun after the competition.
- Physical distancing between athletes and between athletes and journalists while the podium photo is taken.
- No handshaking during the awarding of trophies.
- Athletes must remain on the podium.



# Goals and basic principles:

## Test Strategy: PCR Test

- In addition to a current negative Sars-CoV-2 test for the following areas (PCR test, not older than 48 hours)
  - all external companies performing work on the ski jumping hill,
  - all media representatives,
  - all members of the Sport Bubble, evidenced by the "FIS passport", not older than 72 hours
  - trial jumpers

the self-disclosure form prepared by the organizer must be filled in daily (digital/ paper). Only then the accredited person will receive access authorization to the event area.



# Goals and basic principles:

Test Strategy: PCR Test

Some states do not allow PCR testing without the presence of symptoms.

- Unfortunately, we cannot force the responsible health authorities to arrange a test. Upon request, we will send a personalized letter to the person to be accredited, indicating the obligation to test for this major event.

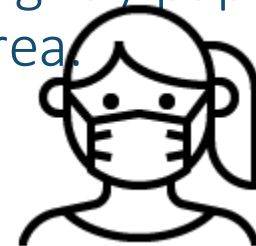


# Goals and basic principles:

## Test Strategy: Rapid Test

- Daily negative Sars-CoV-2 test for the following areas (as a rapid test in the Medical Center at the ski jumping hill 1st floor building right hand side accessible via the outside staircase).
  - Starting area staff, chief of competition and racing secretary
  - Catering staff
  - All team/ service members, at the arrival in the hotel
  - Shuttle service drivers on 26.01.2021 and from 29.01.-31.01.2021 daily rapid test
  - Race office staff on 26.01.2021 and from 29.01.-31.01.2021 daily rapid test

The self-disclosure form prepared by the organizer must be filled in daily (digital/ paper). Only then the accredited person will receive access authorization to the event area.



# Goals and basic principles:

## COVID 19 Testing:

- Everyone must present a negative Covid-19 PCR test not older than 48 (72\*) hours. (\*Applies only when using the FIS Passport).
- The test must be officially recognized and certified in the country it was carried out.
- The task force may order a COVID-19 rapid test to be carried out on individuals showing symptoms.
- The task force may have rapid tests performed at any time without notice.
- If the rapid COVID-19 test result is positive, additional COVID-19 PCR testing must be completed to confirm the rapid test result.
- The cost of the additional testing must be paid by the person tested on site.



# Goals and basic principles:

In case of a possible infection and a subsequent positive test result:

- If you develop symptoms, affected individuals must immediately self-isolate. Athletes must immediately inform the team captain.
- The affected individual or team captain will immediately notify the COVID-19 officer via the COVID-19 hotline.
- The COVID-19 officer will inform the task force.
- The task force consults with the health authorities of the District of Waldeck-Frankenberg and those authorities decide on the further course of action.
- Any information to third parties (media, etc.) must be approved by the task force.



# Goals and basic principles:

Cost PCR or Rapid Test:

- The cost of the polymerase chain reaction (PCR) test is 110.00 € per test.
- The cost of a rapid antigen test (PoC antigen test), is 35.00 € per test.





# COVID-19 Officer/ Task Force

Dr. Annett Märkl & Mr. Heinrich Märkl

Covid-19 Hotline: +49 170 444 924 4 eMail: [covid19@sc-willingen.de](mailto:covid19@sc-willingen.de)

Zur Mühlenkopfschanze 1, 34508 Willingen

Located in the stadium, functional building (right side, 2nd floor)

Members of the COVID-19 Event-Task Force:

OC President: Jürgen Hensel, [jh@sc-willingen.de](mailto:jh@sc-willingen.de)

COVID-19 Officer: Dr. Annet Märkl, [covid19@sc-willingen.de](mailto:covid19@sc-willingen.de)

Race Doctor of the day: Dr. med. Christoph Hüttemann or Dr. med. Dirk Bender

Questions prior to the event can be sent to: [rennbuero@sc-willingen.de](mailto:rennbuero@sc-willingen.de)

