



## Contact information

### Organiser contact information

<b>Phone</b>	General: <a href="tel:+15185244258">+1 5185244258</a> , Mobile: <a href="tel:+15185244258">+1 5185244258</a>
<b>E-mail</b>	General: <a href="mailto:events@orda.org">events@orda.org</a> , Entries: <a href="mailto:cleist@orda.org">cleist@orda.org</a> , Accommodation: <a href="mailto:cleist@orda.org">cleist@orda.org</a>
<b>Address</b>	5486 Cascade Road, Lake Placid, New York, 12946
<b>Website</b>	<a href="https://olympicjumpingcomplex.com/event/ski-jumping-world-cup/">https://olympicjumpingcomplex.com/event/ski-jumping-world-cup/</a>

### Officials

<b>FIS Technical Delegate</b>	Ivo Greger (CZE) Andreas Bauer (GER)
<b>Judge</b>	Matt Keuler (USA)
<b>Judge</b>	Kelly Johansson (CAN)
<b>Judge</b>	Ole Walseth (NOR)
<b>Judge</b>	Yutaka Minemura (JPN)
<b>Judge</b>	Mun Jong-Seon (KOR)
<b>FIS Race Director</b>	Sandro Pertile (FIS)

## Event schedule

### Event schedule (LOC times)

08.02.2024	Event	Location	Races
18:00	Team Captains' Meeting	US Olympic and Paralympic Training Center	9 Feb - QUA Men's LH
09.02.2024	Event	Location	Races
17:00	Start Qualification	Olympic Jumping Complex- HS128	9 Feb - QUA Men's LH
10.02.2024	Event	Location	Races
08:15	Start Trial Round	Olympic Jumping Complex- HS128	10 Feb - WC Men's LH
09:15	Competition start	Olympic Jumping Complex- HS128	10 Feb - WC Men's LH
16:00	Start Trial Round	Olympic Jumping Complex- HS128	10 Feb - WC Men's STL
17:00	Competition start	Olympic Jumping Complex- HS128	10 Feb - WC Men's STL
11.02.2024	Event	Location	Races
08:00	Start Qualification	Olympic Jumping Complex- HS128	11 Feb - QUA Men's LH
09:15	Competition start		11 Feb - WC Men's LH

## FIS WORLD CUP - MEN SKI JUMPING

LAKE PLACID (USA), FEBRUARY 9th-11th 2024

The Olympic Regional Development Authority cordially invites all member associations of the FIS to participate in the FIS World Cup –



# FIS Ski Jumping World Cup

Lake Placid (USA)  
09.02.2024 - 11.02.2024



Men's Ski Jumping from FEBRUARY 9th-11th, 2024 in Lake Placid, NY. The competitions will be held on the HS 128 in compliance with FIS World Cup Rules (men) and International Ski Competition Rules (ICR).

## Competitions

Men's FIS Ski Jumping World Cup - Individual (February 9th and 11th) and Super Team (February 10th)

## Organizing Committee

Organizing Committee Chairman: Jeremy Freeman

Vice Chairperson: Laura Ferranti

Venue Manager: Rebecca Dayton

Operations Manager: Nick Zachara

Director of Communications: Darcy Norfolk

Marketing Manager: Brandee Reiley

## Competition Committee:

Chief of Competition: Keith Hanson

Assistant Chief of Competition: Matt Laue

Race Administrator: Catherine Leist

Chief of Hill: Ken Barker

Chief of Inrun: Todd Einig

Chief of Team Support: Jessica Jerome

Chief of Medical: Deb Pica

Chief of Equipment Control: Jay Rand

## FIS Officials

FIS Race Director: Sandro Pertile

FIS Race Director Assistant: Borek Sedlak

FIS Ski Jumping Technical Delegate: Ivo Greger

FIS Ski Jumping Technical Delegate Asst: Andreas Bauer

FIS Equipment Controller: Christian Kathol

FIS Equipment Controller: Jürgen Winkler

FIS Media Coordinator: Horst Nilgen

## Judges

Judge #1 Matt Keuler USA

Judge #2 Kelly Johansson CAN

Judge #3 Yutaka Minemura JPN

Judge #4 Ole Walseth NOR

Judge #5 Mun Jong-Seon KOR



# FIS Ski Jumping World Cup

Lake Placid (USA)  
09.02.2024 - 11.02.2024



## Entries

Complete the Early Attendance Roster by December 23rd 2023 - Form

Preliminary Entries should be completed by December 29th, 2023

Final Entries should be completed by February 1st, 2024

## Assumption of Risk Form

All athletes must complete the below Assumption of Risk form to train/compete on the jumping hills in Lake Placid [Assumption of Risk](#)

## Visas

To check if your nation requires a visa for entry to the United States, please visit the Department of State website. Contact [events@orda.org](mailto:events@orda.org) to request a visa letter from the Organizing Committee.

Be aware that to enter in the United States (also via Canada) must follow the ESTA / ETA regulation. Start the process in due time. Please refer to the following websites <https://esta.cbp.dhs.gov/>.

Contact [events@orda.org](mailto:events@orda.org) for any further question about entering to United States.

## ArriveCAN

If you are arriving in Canada, this app can be used on your mobile device prior to arriving in Canada to upload your customs declarations and other required documents. This will help to have a faster customs experience. [ArriveCan Information](#)

## Transportation

The host airport is Montreal-Pierre Elliott Trudeau International Airport (YUL). The LOC will provide one transportation per nation to and from the host airport. Extra transportation will be covered by the NSA. If the LOC can assist with additional transportation the NAS will incur additional charges.

Due to travel distance from the host airport the LOC will connect different arrival times to reduce the number of trips to and from Lake Placid.

Those nations that choose to fly in or out of another location other than Montreal (YUL) will incur additional transportation costs.

## Lodging/Background Checks

Accommodations have been reserved for athletes, coaches, and team physio at the United States Olympic and Paralympic Training Center in Lake Placid. Space is limited at this location. Requests for accommodations outside of the team's quota will be taken on a first come first serve basis.

All athletes, coaches and physios staying or utilizing the Training Center facilities must have passed a background check. Those that passed a background to attend in 2023 will not have to redo the process this year. Only those that need to fill out the paperwork will be requested to do so.

Please fill out the [Preliminary Travel Roster form](#) to assist the LOC in preparations. This should be submitted no later than December 23, 2023. Please enter those athletes, coaches and physio's that are most likely to attend. Please also add one additional athlete that would be the most likely alternate.

All directions and required actions will be sent directly to those individuals on the Preliminary Travel Roster that need to submit the forms and not team managers/coaches. Failure to submit the necessary documents for the background check by January 2, 2024 may jeopardize an athlete, coach or physios housing and limit the LOC's options.

The cost of performing the background checks for participating athletes, coaches and Physio is covered by the LOC. Due to the length of time needed to complete the background check the LOC will also pay the cost to have one alternate athlete complete the background check should a federation change athlete entries before arrival.



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Please be aware there is a mandatory 15 minute SafeSport advisory video that all who are staying at the Training Center will have to watch upon arrival to the facility.

## Meals While in Lake Placid

All meals will be available at the USOPTC. If there are any dietary restrictions, please alert the LOC as soon as possible or include on your detailed entry. Please note that dinner will be made available at the Welcome Reception.

## COVID-19 Prevention

Participants in the FIS World Cup competitions must adhere to the vaccination requirements for travel to the US. Requirements for vaccine status are listed here <https://www.cdc.gov/coronavirus/2019-ncov/travelers/noncitizens-US-air-travel.html>

In addition, please be prepared to follow local COVID guidelines, subject to change. The latest guidelines are for Essex County, NY found on the CDC website.

## Wax Cabins and Trailers

The Olympic Jumping Complex will have changing cabins and separate waxing spaces for the Teams located in the Athlete Warm-up Area. Cabins will be available from Tuesday, February 6th to Sunday February 11th and will require a \$50 cash deposit. Failure to return keys will result in the LOC retaining the deposit.

## Race Offices

There are three points of contact for the teams. The competition Race Office is in the Staging Building adjacent to the team cabins at the base of the jumping towers. There will be an additional satellite Race Office next to the team cabins. There will be a hospitality office/team information center located in the Adirondack Room at the United States Olympic and Paralympic Training Center in Lake Placid just off the main entrance lobby.

Accreditation will take place at the United States Olympic and Paralympic Training Center when teams arrive and in the area hotels when officials check-in.

## Gym

Gym facilities are in the United States Olympic and Paralympic Training Center. Requests for reserving gym facilities should be made at this link: [GYM SIGN UP](#)

## Medical Services in the United States

Please be aware that you need to be covered by adequate insurance to access the health services in the United States.

### Space for Physios

A space will be made available for physios on the first floor of the Staging building.

## FIS License

All participating athletes must carry a current FIS Code.

## Media

The Media Center will be in the Pool Building on the grounds of the Olympic Jumping Complex adjacent to the Intervales Lodge at the base of the hills. Requests for media credentials and the press center download hub should be made at the following link: [LINK](#)

Travel reimbursement for Teams/Officials



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Travel reimbursements for teams and officials, will be paid by bank transfer. Please provide in advance IBAN and BIC/SWIFT information to LOC.

## **Prize Money**

Prize money will be paid by bank transfer. Please provide in advance IBAN and BIC/SWIFT information to LOC.

## **Addresses for Lake Placid Sites/Venues**

### **Olympic Jumping Complex**

52 Ski Jump Lane, Lake Placid, NY 12946

### **Olympic Center**

2634 Main Street, Lake Placid, NY 12946

### **Mt Van Hoevenberg- Olympic Sports Complex**

220 Bobsled Run Lane, Lake Placid, NY 12946

### **US Olympic and Paralympic Training Center**

196 Old Military Road, Lake Placid, NY 12946

## **Available resources while in Lake Placid**

### **Pharmacy**

- Kinney Drugs Kinney Drugs Location and Hours
- Walgreen's Walgreen's Location and Hours

### **Clothing**

- Marshalls Marshalls Location and Hours
- EMS (Eastern Mountain Sports) EMS Location and Hours

### **General/Grocery**

- Hannaford's Hannaford's Location and Hours
- Price Chopper Price Chopper Location and Hours

### **Spas and Massage Therapy Facilities**

- Mirror Lake Inn Mirror Lake Inn and Spa
- Adirondack Foot Sanctuary ADK Foot Sanctuary
- Whiteface Lodge Spa Whiteface Lodge

## **Contacts at the LOC**

General Questions or Inquiries- [events@orda.org](mailto:events@orda.org)

Catherine Leist, Event Manager - [cleist@orda.org](mailto:cleist@orda.org) or +15185244258

## **Communication while in Lake Placid**

WhatsApp groups have been created for this competition. These links are available in the PDF copy of this invitation.



# FIS Ski Jumping World Cup

Lake Placid (USA)  
09.02.2024 - 11.02.2024



## **FIS WORLD CUP MEN SKI JUMPING**

**LAKE PLACID (USA), 9th-11th FEBRUARY 2024**

### **MONDAY February 5th, 2024**

Arrival of some teams

### **TUESDAY February 6th, 2024**

Arrival of some teams

TBS- Training

### **WEDNESDAY February 7th, 2024**

Arrival of some teams

TBS- Training

### **THURSDAY February 8th, 2024**

Arrival of some teams

18:00 ET / 23:00 CET Team Captains' Meeting at USOPTC Adirondack Room

TBD- Welcome Reception for Officials, Athletes and Coaches- Mt Van Hoevenberg Olympic Sporting Complex

### **FRIDAY February 9th, 2024**

14:30 ET / 21:00 CET Official Training (2 rounds)

17:00 ET / 23:00 CET Qualification Round

### **SATURDAY February 10th, 2024**

INDIVIDUAL COMPETITION

08:15 ET / 14:15 CET Trial Round

9:15 ET / 15:15 CET 1st Competition Round

SUPER TEAM COMPETITION

16:00 ET / 22:00 CET Trial Round

17:00 ET / 23:00 CET 1st Competition Round

### **SUNDAY February 11th, 2024**

INDIVIDUAL COMPETITION

08:00 ET / 14:00 CET Qualification round

9:15 ET / 15:15 CET 1st Competition Round

## **A NOTE TO OFFICIALS**

The recommended airports are Montréal-Pierre Elliott Trudeau International Airport (YUL) for international arrival, or Albany International Airport (ALB) for domestic arrival. If you are in need of assistance booking your flights, rental vehicles, or other motive of transportation, please contact [cliest@orda.org](mailto:cliest@orda.org).

Travel reimbursement will be made in accordance with FIS policies. Reimbursement for flights will be made at the market value for Economy Class. Those choosing to fly at a higher ticket class will be responsible for the difference in price.

PLEASE NOTE, Officials will be given a parking pass for the Olympic Jumping Complex with their event credentials.

## **Lodging**

Accommodations have been reserved for officials and FIS representatives at the Cambria Hotel in Lake Placid. Welcome bags which



include event accreditation and parking passes will be given to officials and FIS Representatives upon check-in at the main desk. Address for this hotel: 2127 Saranac Ave, Lake Placid, New York 12946.

## Finance and Reimbursements

The LOC kindly asks that the following are considered when planning any travel to and from Lake Placid, NY.

- The LOC will be providing quality accommodations upon arrival in Lake Placid. These accommodations will be within a driving distance to the Olympic Jumping Complex as well as other local attractions and restaurants.
- Officials and representatives are asked to report their travel itineraries to Catherine Leist at least 4 weeks prior to arrival in Lake Placid.
- If air travel is essential for travel to Lake Placid, recommended airports are Montréal-Pierre Elliott Trudeau International Airport (YUL) for international arrival, or Albany International Airport (ALB) for domestic arrival.

o The LOC will only reimburse for the cost economy flights.

- Officials are welcome to book their own ground transportation while in Lake Placid. However, the LOC does ask that if needed, rental vehicles are requested at least 4 weeks prior to arrival.

- If booked independently of the LOC, all receipts and proof of rental vehicles must be provided to the LOC reimbursement and included on your official expense reports.

- Please note that the LOC only reimburse rental vehicle costs for standard options. Options such as, sprinter vans, large cargo vans, luxury cars, elite cars, and/or premium vehicles will only be reimbursed in part. If you are not sure of the vehicle you are renting for your stay in Lake Placid, the LOC is happy to provide a rental for your use. Any requests for vehicles, can be made to Catherine Leist cleist@orda.org.

- Officials are expected to provide all receipts and proofs of purchase to the LOC for reimbursement. Documents related to purchases must be itemized and clearly state the items/services rendered. The LOC will not accept receipts combined with other officials' expenses.

o The LOC is not responsible for the reimbursement of alcohol.

o The LOC will not reimburse food and beverage when it is provided by the LOC on venue or off-site.

Please communicate any dietary restrictions to the LOC so that arrangements can be made as needed.

- Officials will be reimbursed according to the FIS International Competition Rules.

(See 405.3 in the ICR)

o First Class Train Fair (if applicable)

o Air fare for longer distances (economy class)

o and/or CHF 0.70 per km for travel by car or car expenses from and to the airport or rail station.

o Parking costs association with travel to or from Lake Placid.

o Daily allowance per day of travel to and from the event of CHF 125 will be paid by the LOC.

Technical Delegates, Technical Delegate Assistants, and Judges are entitled to this daily rate.

o Costs of obtaining a Visa

o Cost of any additional luggage associated with competition (e.g. equipment control items/tools). This does not include skis for recreational use or other items unrelated to competition.

- It is preferred that expenses be reported to the LOC prior to departure from Lake Placid. Please see attached FIS reimbursement form in the back of this packet.

## Accommodations

Officials will be provided accommodations at the Hotel Cambria (2127 Saranac Ave, Lake Placid, New York 12946) in Lake Placid.

## Meals While in Lake Placid

Most meals while in Lake Placid will be arranged or catered by the LOC. If dietary restrictions apply, please alert the LOC at your earliest convenience. The LOC will communicate the meals provided on a separate document which will be sent shortly.



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