

## Contact information

### Organiser contact information

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<b>Address</b>	Salppuri Oy, Urheilukeskus/ Veikko Kankkosen raitti, Salpausselänkatu 8, 15110 Lahti, Lahti
<b>Website</b>	<a href="http://www.lahtiskigames.com/coc">http://www.lahtiskigames.com/coc</a>
<b>Social media</b>	<a href="https://www.instagram.com/lahtiskigames">https://www.instagram.com/lahtiskigames</a> , <a href="https://www.facebook.com/lahtiskigames">https://www.facebook.com/lahtiskigames</a> , <a href="https://twitter.com/lahtiskigames">https://twitter.com/lahtiskigames</a>

### Officials

<b>FIS Technical Delegate</b>	Kristian Brenden (NOR) Robert Meglic (SLO)
<b>FIS Coordinator</b>	Berni Schödler <a href="mailto:schoedler@fisski.com">schoedler@fisski.com</a>
<b>FIS Coordinator</b>	Renata Nadarkiewicz <a href="mailto:nadarkiewicz@fisski.com">nadarkiewicz@fisski.com</a>
<b>Chief of Competition</b>	Janne Tervahartiala (FIN) <a href="mailto:tervis@gmail.com">tervis@gmail.com</a>
<b>Chief of Hill</b>	Jukka Kettunen (FIN) <a href="mailto:jukka.kettunen@lahti.fi">jukka.kettunen@lahti.fi</a>
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<b>Transportation</b>	Saila Simola (FIN) <a href="tel:+358447672132">+358 44 767 2132</a> <a href="mailto:transportation@lahtiskigames.com">transportation@lahtiskigames.com</a>
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<b>Finances</b>	Pauliina Brandt (FIN) <a href="tel:+358406526676">+358 40 652 6676</a> <a href="mailto:finance@hiihtoliitto.fi">finance@hiihtoliitto.fi</a>

## Event schedule

### Event schedule (LOC times)

08.03.2024	Event	Location	Races
14:30	Team Captains' Meeting	Grandstand building	8 Mar - ICOC Women's LH 9 Mar - ICOC Women's LH
17:00	Training	One round followed by the trial round	8 Mar - ICOC Women's LH
18:00	Competition start	Lahti	8 Mar - ICOC Women's LH
09.03.2024	Event	Location	Races
09:00	Start Trial Round	Lahti	9 Mar - ICOC Women's LH

<b>10:00</b>	Competition start	Lahti	9 Mar - ICOC Women's LH
<b>14:30</b>	Team Captains' Meeting	Grandstand building	9 Mar - COC Men's LH 10 Mar - COC Men's LH
<b>16:30</b>	Training	One round followed by the trial round	9 Mar - COC Men's LH
<b>18:00</b>	Competition start	Lahti	9 Mar - COC Men's LH
<b>10.03.2024</b>	<b>Event</b>	<b>Location</b>	<b>Races</b>
<b>09:00</b>	Start Trial Round	Lahti	10 Mar - COC Men's LH
<b>10:00</b>	Competition start	Lahti	10 Mar - COC Men's LH

## Entry deadlines

The FIS Online Registration System must be used to register the participating teams.

Preliminary entry counts as wax cabin booking. An extra wax cabin must be ordered using the entry system.

Pre-entries **26.1.2024**

Entries **29.2.2024**

## Accommodation

Teams and SRS companies must use the FIS online booking system by requesting the number of rooms, SGL / DBL with full board, and arrival and departure dates. NSA who are not using the online system and do not respect the deadlines are losing their rights to Continental Cup prices and/or conditions.

The OC will cover accommodation costs according to the reimbursement lists in the rules.

- Teams will be directly responsible for over-quota accommodation costs to the OC.
- Over-quota accommodation will be invoiced. Please note that payment cannot be made on-site or at the hotel.
- Please provide your invoice address to johanna.karhu@lahtiregion.fi before the pre-entry deadline.

The Ski Jumping teams are staying at the GreenStar hotel in Lahti city center. Address: Vesijärvenkatu 1, 15100 Lahti.

## Cancellation rules and fees

For more information, please look at article 6.1.1. of the Ski Jumping Continental Cup rules.

- A cancellation fee of 100% will be charged for cancellations made between 7 days before the Team Captains' meeting and until the end of the events (departure date chosen by the team).
- For other earlier cancellations exceeding the allowed limit stated in the Continental Cup rules, the LOC will charge a 100% cancellation fee.

Teams are responsible for cancelling rooms if not needed. Preliminary entry counts as booking.

## Team's lunch

- The women's Ski Jumping teams will be having lunch at the hotel on Friday and Sunday. The lunch on Saturday will be served at the venue after the competition, instead of at the hotel.
- The men's Ski Jumping teams will be having lunch at the hotel on Friday and Saturday. The lunch on Sunday will be served at the venue after the competition, instead of at the hotel.
- Lunch on alternate days will be served at a restaurant near the hotel. The details for alternate days lunches will be included in your accommodation confirmation email.

The lunch at the venue is served at the Team Café in the SJ/NC service area: Fri 10-14, Sat 10-13, Sun 10-13.

**The chief of accommodation:** Johanna Karhu, johanna.karhu@lahtiregion.fi +358400 813 903

On-call service by phone:

**4.-5.3.** 8-16

**6.-8.3.** 8-20

**9.-10.3.** 9-17

**11.3.** 8-16

## Accreditation

The accreditation will be handed out at the race office/team info at the ski jumping hills. Address: Suurmäenkatu 5, FI- 15900 Lahti.

## Transport

The official airport is Helsinki airport (94 km from Lahti).

The organising committee can arrange transportation between the airport and the hotels. Teams must send the transportation request, exact arrival times, flight numbers, and the number of arriving people to the organiser **at the latest eight (8) days before arrival** via the FIS Online Entry system. Transportation price: 50€ / person / one-way.

### The departure of booked transports

The bus station is in front of the airport terminal at the same level as arrivals. Follow the signs marked "charter" after exiting the gate.

**Transportation office:** transportation@lahtiskigames.com, +358 44 767 2132 (also on WhatsApp)

The transportation office is located on the top floor of the Grandstand building.

## Shuttle

The OC provides a scheduled shuttle service to the teams between the hotels and the stadium. Time schedules are to be informed on [www.lahtiskigames.com/coc/](http://www.lahtiskigames.com/coc/) and at the hotel reception.

For individual requests for shuttle service, please email [transportation@lahtiskigames.com](mailto:transportation@lahtiskigames.com).

## Team Hosts

+358 44 767 2135 [teamhost@lahtiskigames.com](mailto:teamhost@lahtiskigames.com)

## Reimbursement

### Reimbursement for FIS Officials

Send expense sheets to [finance@hihtoliitto.fi](mailto:finance@hihtoliitto.fi). Payment will be made via bank transfer.

## Prize money

The prize money payment is according to the Continental Cup Rules. OC will use a protected FIS database for prize money payment information. Please ensure that all your athletes' data is uploaded to the system before the competition weekend (including Tax codes).

Finnish law does not allow any prize money transfer without indicating the TINs (Tax identification number).

To find your Personal TIN, please follow the instructions provided on this website: <https://www.oecd.org/tax/automatic-exchange/crs-implementation-and-assistance/tax-identification-numbers/>.

The income tax is 15% for European and non-European citizens. For US citizens whose fees and expense reimbursements do not exceed

\$20,000 per year in Finland, the tax rate is 0%. If athletes request it, the OC will provide a receipt of taxes paid along with the prize money.

Contact [finance@hiihtoliitto.fi](mailto:finance@hiihtoliitto.fi) for prize money questions.

All prizegiving ceremonies will take place near the outrun immediately after the competition.

## Team Areas

### Waxing facilities, Team Areas & offices

The Ski Jumping service area is at the ski jumping hills. Waxing facilities are next to the hill.

Athletes' Rooms, Team Café' and the SJ and NC race office/team info are in the buildings below the large hill.

Address: Suurmäenkatu 5, FI-15900 Lahti.

**Race office/team info** +358 44 767 2141

Opening times:

Thu 7.3. 8:00 – 20:00

Fri 8.3. 8:00 – 20:00

Sat 9.3. 8:00 – 20:30

Sun 10.3. 8:00 – 19:00

Mon 11.3. 8:00 – 12:00

On other days, please call in advance.

**Accreditation and transportation offices** are on the top floor of the Grandstand building of the Lahti Ski Centre. Address: Salpausselänkatu 8, FI-15110 Lahti. Note: The teams' accreditation cards will be handed out at the team info.

### Wax cabins:

To access the cabins, you can get the keys from the team info located in the team area. To get the keys, you will need to deposit 100€. Please note that the key must be returned on the day of departure, at the latest, the day after the last competition.

Additional wax cabins must be paid by credit card during key pickup.

Please ensure that all garbage is emptied into recycling bins and that the wax cabins are clean. We charge €150 for cleaning each dirty wax cabin. When the keys are handed over, we will inspect the wax cabins.

### Bibs distribution

The Ski Jumping bibs can be picked up from the SJ & NC service area race office.

### Team Captains Meeting

TCM is located on the top floor meeting room of entrance 2 at the Lahti Sports Centre grandstand building.

Lahti Sports Centre, Salpausselänkatu 8, FI-15110 Lahti.

### Catering at the venue

Team café' (Team Area) provides snacks during its opening hours.

Ski Jumping teams' lunch will be served at the venue for SJ-W on Saturday and SJ-M on Sunday. Check more details from the Teams' Lunch section located at the top of the Event Program.

## Parking in the service area

Team parking is located 100m from the service area, at the field on the way to the hills. An accreditation card works as a parking permit for the parking area. No parking is allowed in the service area. Drop-off in the service area is possible.

Address: Suurmäenkatu 4, FI- 15900 Lahti.

Please refer to the venue map.

## Medical Service & Health protection plan

### Medical centre at the stadium

Grandstand building ground floor, 3rd staircase - stadium side. +358 44 751 4771

### Local Hospital

Päijät-Häme Central Hospital

Keskussairaalantie 7, 15850 Lahti. Akuutti24 open 24/7.

Switchboard: +358 3 81911 <https://pajjat-sote.fi/en/central-hospital/>

**Emergency number: 112**

## Testing protocol by LOC or host country

LOC adheres to Finnish national and local regulations and safety measures.

## Regulations of radio equipment/Radio Frequencies

The Finnish Transport and Communications Agency (Traficom) regulates the use of radio frequencies in Finland. Based on submitted applications, Traficom issues radio licenses for users of radio transmitters to ensure trouble-free utilisation of the radio spectrum.

Applications can be submitted by filling out the form with the link below **by February 9th 2024**.

<https://www.traficom.fi/en/contact-form-event-organizers>

Some radio transmitters can be used license-exempt, depending on their operating frequency and application.

Please refer to Traficom Regulation 15 - <https://www.traficom.fi/en/regulations/regulation-15-collective-frequencies-licence-exempt-radio-transmitters-and-their-use>

The applicable frequency bands for wireless cameras, video links and microphones have been collected to page <https://www.traficom.fi/en/communications/communications-networks/wireless-cameras-video-links-and-microphones>

## Regulations of Visa

The citizens of some countries will need a visa to visit Finland. Please check with your embassy if you need a visa for Finland. For an official letter of invitation, please send a request to the Lahti Ski Games by email: [teamservice@lahtiskigames.com](mailto:teamservice@lahtiskigames.com).

More information is available on the Finnish Ministry for Foreign Affairs website: <https://um.fi/visa-to-visit-finland>.

## Maps

Venue map - Team areas (The links to the maps will be updated closer to the event.)

**More information from the event:** <https://lahtiskigames.com/coc/>

## Full Program

### FIS CONTINENTAL CUP, LAHTI 8.-10.3.2024

Ski Jumping Women & Men, Nordic Combined Men

#### Thursday 7.3.2024

20:00 Nordic Combined Team Captains' meeting (Lahti Ski Centre – Grandstand building)

#### Friday 8.3.2024

09:00-10:00 Nordic Combined Official Cross-Country Training

11:30 Nordic Combined Official Training (1 round) HS130

12:30 Nordic Combined Provisional Competition Round HS130

13:30 Nordic Combined Ski Jumping HS130

14:30 Ski Jumping Women Team Captains' meeting (Lahti Ski Centre – Grandstand building)

16:00 Nordic Combined Cross-Country, Compact 7,5km (2,5km South NC)

17:00 Ski Jumping Women Official Training HS130 (1 round) - followed by the trial round

18:00 Ski Jumping Women HS130 Competition

#### Saturday 9.3.2024

09:00 Ski Jumping Women Trial Round HS130

10:00 Ski Jumping Women HS130 - Final

12:30 Nordic Combined Trial Round HS130

13:30 Nordic Combined Ski Jumping HS130 Team Sprint

14:30 Ski Jumping Men Team Captains' meeting (Lahti Ski Centre – Grandstand building)

16:00 Nordic Combined Cross-Country, Team Sprint 2x7,5km (Karpalo Sprint 1,5km)

16:30 Ski Jumping Men Official Training HS130 (1 round) - followed by the trial round

18:00 Ski Jumping Men HS130 Competition



COC

Lahti (FIN)  
08.03.2024 - 10.03.2024



**Sunday 10.3.2024**

09:00 Ski Jumping Men Trial Round HS130

10:00 Ski Jumping Men HS130 Competition

12:30 Nordic Combined Trial Round HS130

13:30 Nordic Combined Ski Jumping HS130

16:00 Nordic Combined Cross-Country, Individual Gundersen 10km (2,5km South NC) – Final

*All prizegiving ceremonies immediately after the competition.*